



Assistant Accountant

Location: Sydney

Work Type: 15-month fixed-term contract (Maternity Leave cover), full-time

About us:

SpeedX is a dynamic, and rapidly growing company with a strong portfolio of technology at the cutting edge of molecular diagnostics. Our growing team in offices and laboratories in Sydney, London, and Austin, work together in an innovative, challenging, and collaborative environment, towards our critical mission of developing clinically relevant tools to positively impact healthcare networks around the world.

At SpeedX, we are passionate about improving patient outcomes; specializing in molecular diagnostic solutions that go beyond simple detection to offer comprehensive information for improved patient management. Our technology supports clinical diagnostic products for infectious diseases with a range of products in the market and a pipeline of research and *In Vitro* Diagnostic (IVD) assays since 2009.

SpeedX believes our employees are pivotal to our success and reputation, therefore we strive to offer true work/life balance with opportunity structured career development. We are committed to recruiting, developing, and retaining the best and diverse talent.

If you would like to work for a growing company that was awarded 2021 Australian Company of the Year at the AusBiotech and Johnson & Johnson Innovation Industry Excellence Awards, please apply now.

About the Role:

- **15-month fixed term contract** as an Assistant Accountant to cover a maternity leave
- This role will be based in Redfern office, with a hybrid model of work may be available after an initial training period.
- Starting on January 2025

Your primary responsibilities will involve but not limited to:

- Assist with the preparation of monthly and quarterly tax returns including GST, FBT, and BAS
- Balance Sheet Reconciliation and weekly Bank Reconciliation
- Month end reporting
- Facilitate end of financial year processes and assist in the preparation of annual audited accounts.
- Review Accounts Payable and Receivable
- Maintaining and updating Fixed Asset Register
- Ad-hoc duties



Key requirements: (Qualifications/ Technical & Specialist Skills/ Experiences)

- Bachelor's degree in accounting
- Minimum 2 years' experience in a similar role (must have)
- Working towards CA/CPA is desirable
- Must have experience in FBT and BAS
- Intermediate to Proficient in Excel
- ERP system experience is preferred

Personal attributes/ Interpersonal skills:

- Organised, detail oriented and self-motivated.
- Ability to work autonomously.
- Excellent communication skills

To apply for this opportunity, please email your CV and accompanying cover letter and include in the subject the job title: **Assistant Accountant** to: hr@speedx.com.au

In order to be eligible to work for SpeedX, you must hold current working rights with no restrictions. Job offers will be subject to a National Criminal History Check.

Please note, only shortlisted candidates will be contacted.